

**BY-LAWS**  
**OF**  
**BURNT HILLS-BALLSTON LAKE**  
**JUNIOR BASEBALL COMMISSION**

**ARTICLE I – MEETINGS**

1. The principle place of meetings will be at the Burnt Hills Ballston Lake High School/Indian Meadows.
2. Regular meeting will be held on the first Monday of each month at 7:00 p.m. unless otherwise notified.
3. The annual meeting will be held on the first Monday in October unless otherwise noted.
4. The President or any 2 Officers may call special meetings of the Commission. All Commissioners shall be notified in writing or verbally. Notification shall state purpose of the special meeting. Business at that meeting shall be confined to the purposes stated in the notification.
5. Closed Board Meetings – The Board or Executive Board of Directors may meet in private to discuss issues of personnel matters and other items not appropriate for public discussion. No vote shall be taken at a private meeting.
6. Quorum – At least 50% of Commissioners shall be present at any regular or special meeting.
7. Notice – Notice of the Annual Meeting and/or any Special Meeting shall be posted on league website 1 week prior to the meeting.

8. The President shall preside at all meetings. In the event the President cannot preside, the Executive Vice President shall preside.
9. Votes – all matters shall require a majority of the eligible voters present to be approved.
10. Only voting members are entitled to vote at league meetings.
11. Proxies for each voting member will be allowed and must be in written/electronic form.  
  
The proxy may be withdrawn prior to a vote by the voting member.
12. The Roberts Rules of Order shall govern the proceedings of all meetings.

## **ARTICLE II – MANAGERS**

### Regular Season Managers:

Any Regular member can nominate regular season managers. The Board of Directors shall approve nominees. Selection of the regular season managers shall be by a vote of the executive Board of Directors.

### All- Star and Travel Managers:

All-Star and Travel Managers can be nominated by any regular members consistent with specific league requirements. Selection of the All-Star or Travel managers shall be by a vote of the President, Executive Vice President, Secretary, Treasurer, Division Vice President, League Commissioner and League Managers. In situations where an individual holds multiple voting positions, they will be limited to a single vote.

During the selection process, the attitude, baseball knowledge, general conduct and sportsmanship shall be significant factors in selecting a manager for the all-star or travel team.

### Regular season, All-Star and Travel Coaches:

Managers may select Coaches for their individual team.

### **ARTICLE III – PLAYER SELECTION**

#### Regular Season Teams:

Minors, Majors, and Babe Ruth managers shall be responsible for the selection of their teams via a draft as defined by Little League Inc. Commissioners for Minors, Instructional and Tee-Ball leagues will set up the teams via a blind draft.

#### All-Star and Travel Teams:

The all-star or travel team managers shall select the players for each all-star or travel team with support from the Executive Board of Directors, Commissioner and the Managers from that league. Recommended method of selection should be by league manager recommendations and all-star manager selections.

Exception – The players for the 12-year-old Majors all-star team shall be selected by ballot voting comprised of votes from regular season major players, coaches and managers. There shall be a pre-voting meeting with the regular season Managers to discuss/recommend viable all-star player candidates. Votes shall be weighted as follows: Managers 10 points per vote. Coaches 5 points per vote. Players 1 point per vote. Points will be tallied. The top 8 players by points will be on the all-star team pending verification of player availability. The all-star Manager may select the remainder of the team.

### **ARTICLE IV – LOCAL PLAYING RULES**

#### A. RULES FOR ALL DIVISIONS

1. Teams are required to follow the Burnt Hills-Ballston Lake League Policies.
2. Both teams are responsible for cleaning up the grounds after each game. The Manager shall be responsible to see that his team cleans up. The league's Executive Vice-President will see that this rule is enforced.
3. The home team shall be responsible for the equipment used to ready the field, is put in their proper places before and after the game, including closing the clubhouse and concession area when the game is over.
4. For in house league games the home team shall be responsible for getting the field in playing condition before the game and the visiting team shall be responsible for raking the field at the end of the game. For out of house league games (i.e. both teams are not BH-BL teams) the home (BH-BL) team shall be responsible for getting the field in playing condition before the game and also responsible for raking the field at the end of the game.
5. All games will start on time. All pre-game practice must be completed 5 minutes before game begins.
6. Each team shall be allotted ten minutes practice on the field prior to the start of the game. The visiting team will practice first followed by the home team. Only one team is allowed on the field at a time.

7. Any player caught destroying Commission property will be subject to immediate dismissal from league, on approval of the Executive Board.
8. Any manager or coach displaying unsportsmanlike conduct will be subject to disciplinary action by the league. Ejection from a game during the season shall result in a 2 game suspension and a meeting with the Executive Board. Ejection from a second game will result in suspension from coaching and attendance at league games.
9. The Head of Scheduling will reschedule all postponed games. Games will be rescheduled in order of postponement for the first available make up day. (Consideration will be given to both managers.)
10. Once assigned to a team, a player will not be allowed to shuffle from team to team, or division to division, unless approved by the Executive Board.
11. All protests must be in writing and presented to the President or Executive Vice President within twenty-four hours.
12. A team may have a scorekeeper, however, if the scorekeeper is not a manager or coach he/she is allowed in the dugout. The instructional and T-ball divisions will be allowed additional parent coaches on the field.
13. No batboys or other children, except for members of that team, shall be allowed on the field or in the dugout.
14. All players are to remain within the confines of the playing field or dugout during the game, except when excused by the Manager.
15. There shall be no waving of any rules without Executive Board approval.
16. At first sign of lightning, play shall be suspended at the determination of the Umpire or Safety Officer. Play will be resumed only when determined it is safe to play by the Umpire or Safety Officer.
17. Scorebooks must be kept up-to-date and legible, home team is the official book.

**B. RULES FOR JUNIOR DIVISION**

All leagues within the junior division shall follow the rules established by their respective Leagues with exceptions approved by vote of the Executive Board of Directors. Any exceptions will be documented in the Commission meeting minutes and will be in effect for the current season.

**C. RULES FOR SENIOR DIVISION**

All leagues within the senior division shall follow rules established by their respective League with exceptions approved by a vote of the Executive Board of Directors. Any exceptions will be documented in the Commission meeting minutes and will be in effect for the current season.

**ARTICLE V – COMMITTEES**

1. The business of the Commission shall, as much as possible, be done by the various committees which shall operate under the direction and authority of the Commission. The

members of each committee shall meet and conduct business delegated to them. They shall then report their findings and recommendations to the Commission. No committee shall act independently of the Commission nor shall any committee have authority independent of the Commission.

2. Each committee shall be made up of those persons willing to serve as they may be appointed by the president. Only the chairman of each committee must be a member of the Commission. The President shall be an ex-officio of each committee.
3. The following shall be the standing committees of the Commission:

**NOMINATING:** The nominating committee shall accept nominations for officers and commissioners and shall submit a slate of officers and commissioners to be voted on at the annual meeting of the Commission.

**PROTEST:** The protest committee will review any game protest situation and provide a ruling based on their evaluation of the league rules as applied to the game specifics.

**GRIEVANCE:** The grievance committee shall review all written or oral complaints, questions, or grievances received by the Commission. After a full review, the committee shall report to the Commission in writing, setting forth the nature of the complaint, the findings of the committee and their recommendations, if any for action to take.

**PARENTS:** The parents committee shall be composed of any parents of players in the BH BL JR. Baseball Commission program. They shall make recommendations to the commission for the improvement of the baseball program. The committee shall act as a liaison between the Commission and the parents of the players. The parents committee shall elect a chairman who shall then become a member of the Commission.

**FIELD:** The field committee shall oversee the maintenance of all fields used by the Commission. The committee shall also arrange for coordinating the use and availability of fields.

**BUDGET:** The Budget Committee shall prepare and submit to the Commission an annual budget to be acted upon by the Commission.

**OTHER COMMITTEES:** The President shall appoint such other Committees as shall be necessary to further the objectives and business of the Commission.

#### **ARTICLE VI – DISCIPLINARY POLICY**

The Executive Board of Directors will perform a review of items that may require disciplinary action and provide a recommendation to the President. The President is empowered to execute recommended disciplinary up to and including suspension or termination.

**ARTICLE VII – AMENDMENTS**

These by-laws may be amended, repealed or altered in whole or in part by a majority vote of the eligible voters present at two consecutive monthly meetings of the Commission. Proposed changes shall be documented and provided at the monthly meeting prior to the initial vote.

**ARTICLE VIII – REFERENCED DOCUMENTS**

1. Respective League rulebook and operating manuals.
2. Burnt Hills – Ballston Lake League Policies (Updated Jan 2017 )